

To	 Person  Person  Person
Cc	Sheree Ann Kratmann Indiongco
Bcc	 Person
Subject	Inquiry / Collaboration Opportunity: [Your Name] - [Brief Topic]

Dear [Artist Name or Studio/Gallery Name],

My name is [Your Name] and I am writing to you today as a [Your Role/Connection, e.g., long-time admirer of your work, fellow artist, potential client, curator, etc.] from [Your Location or Affiliation, if relevant].

I am deeply impressed by your work, specifically [Mention a specific piece, series, or aspect of their work you genuinely appreciate—be specific!]. The way you use [e.g., color, texture, subject matter, medium] is truly inspiring.

I am reaching out regarding:

[Choose one of the following main reasons, or write your own concise reason]:

- **Inquiry about [Artwork Title]:** I would like to inquire about the availability, dimensions, and price of [Artwork Title], which I saw on [Where you saw it, e.g., your website, the XYZ Gallery show].
- **Commission/Project Proposal:** I have a potential project/commission in mind that I believe aligns well with your aesthetic. It involves [Briefly describe the project, e.g., a mural for my new office, a portrait commission, a collaborative piece]. I can provide more details upon request.
- **General Appreciation/Connection:** I simply wanted to share my appreciation for your significant contribution to [Art field/community].
- **Exhibition/Collaboration Opportunity:** I am a [Your Role, e.g., curator at ABC Gallery] and would be interested in discussing a potential exhibition/collaboration in [Timeframe or Location].

Please let me know if you are currently open to [Inquiries/Commissions/etc.] and what the best way is to share further details.

Thank you for your time and consideration. I look forward to hearing from you.

Best regards,

[Your Name]

[Your Phone Number, optional]

[Your Website/Portfolio Link, optional, especially if proposing a collaboration]
